

PUBLIC HOUSING AGENCY

SAINT PAUL

Public Housing Waiting List FAQs (Frequently Asked Questions)

1. When will the waiting list for Public Housing be open and how do I apply?

The St. Paul Public Housing Agency (St. Paul PHA) will begin accepting online applications for public housing apartments with 5 bedrooms at 8:00 AM on October 23, 2017 and continuing until further notice. It is an online-only application. You may apply at any time (24 hours a day) at www.stpha.org. You can use any computer, tablet or smart phone with internet access to apply, including free computers at public libraries. This information is posted at www.stpha.org and www.HousingLink.org.

2. Can I come into a PHA office to apply?

No, you will not be able to come to any PHA office to complete an application. Applications are taken online only. There will not be any applications available at the PHA. The PHA will not have computers for applicants to use.

3. Can you help me with the application?

No, PHA staff will not be able to help you with your application. Many community organizations will be able to help you.

4. What information do I need to apply for the waiting list?

The application asks for Social Security numbers (SSN) and birth dates for all members of your household. You will also need to know your household's annual income.

5. Can I apply more than once? Can my spouse and I each put in a separate application?

No, only one application is allowed per family.

6. I have a disability. How do I ask for a reasonable accommodation to apply for the waiting list?

Applicants who need a reasonable accommodation as a result of a disability can submit a written request to the PHA's Rental Office. If you are planning to apply during the first week, we encourage you to submit a written request before the waiting list opens.

7. Do I have to apply early to get a good place on the waiting list?

No. All applications received between 8:00 AM on October 23 through midnight on October 29, 2017 will be randomly sorted (like a lottery). It does not matter if you apply first or last since all applications received during that period will be entered in the lottery. After October 29 applications will be sorted by the date and time received.

8. What happens after I apply? How will I know I am on the waiting list?

- If you apply during the first week, you may go to www.stpha.org on October 30, 2017 or later to register for the St. Paul PHA "MyHousing Applicant Portal" and confirm that you are on the waiting list. Click on the button "Update Application" and follow the directions to register for the portal.
- If you apply after October 29, 2017, you will be able to confirm that you are on the waiting list the next day.
- The MyHousing Applicant Portal will only confirm that you are on the waiting list. Please do not call the PHA for status information.
- All changes in your application (new address, etc.) will have to be submitted online using the MyHousing Applicant Portal which can be accessed at www.stpha.org by selecting "Update Application".

NOTE: On October 23, 2017 the PHA will close the waiting list for 3 and 4 bedroom apartments. (The PHA has not been accepting applications for apartments with 2 or 6 bedrooms and those waiting lists will remain closed, because those waiting lists are very long now.) The PHA is accepting applications for efficiency and 1 bedroom hi-rise apartments.