

# PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL

REPORT TO COMMISSIONERS

**APPROVED**

FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR

REGARDING Cancel December Board Meeting

DATE October 25, 2017

Staff recommends Board approval to cancel the December regular business meeting because it appears there will be no business items for consideration. The fourth Wednesday falls on the December 27 this year. In previous years the Board has approved canceling the December regular business meeting, or holding it a week early if needed to approve necessary business items. It does not appear to be necessary for the Board to meet in December this year.

The Agency By-Laws state that "A scheduled regular or special meeting may be rescheduled or canceled only with the concurrence of four commissioners obtained at least three days prior to the scheduled regular or special meeting." (Article I, Section 3.)

The November regular business meeting will be held on November 22, 2017.

MLM