

On January 24, 2018, the Saint Paul Public Housing Agency (PHA) Board of Commissioners approved the following actions:

- Concept Approval; HUD's Section 32 Homeownership Program
- Streamlined Income Redeterminations/Reexaminations; Triennial Recertifications; Public Housing and Housing Choice Voucher/Section 8 Programs; Admission and Occupancy Policies; Agency Plan Amendment
- Annual Executive Director Salary Increase January 1, 2018
- Rezoning Petition; St. Paul Public Schools; W. 7<sup>th</sup> & Albion Streets, Near Montreal Hi-Rise
- Comparable Worth: 2017 Pay Equity Implementation Report
- 2018 Allina Neighborhood Health Connection Grant Application by the Presidents Council, City Wide Residents Council and PHA

# PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL

REPORT TO COMMISSIONERS

FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR

REGARDING Concept Approval; HUD's Section 32  
Homeownership Program

DATE January 24, 2018

Staff requests concept approval of a new PHA "Section 32" Homeownership Program making public housing scattered site homes available for purchase by their current residents who may be interested and qualified to own their own homes.

The 1998 Public Housing Reform Act ("Quality Housing and Work Responsibility Act", or QHWRA) amended the U.S. Housing Act of 1937 by adding Section 32, which permits a PHA to sell all or a portion of a public housing development to eligible residents. In this case the development would be the PHA's Asset Management Project #9 (AMP 9), which consists of 360 single family homes and duplexes on scattered sites located throughout the City of St. Paul.

The PHA is permitted to use part of its Capital Fund Program (CFP) grants to develop a plan for a Section 32 Homeownership Program for HUD approval, and to provide assistance to a public housing family who wishes to purchase their home. A copy of the 2013 HUD regulation implementing Section 32 and related HUD documents are attached.

This proposed concept plan is consistent with Agency Goal #4; Housing Preservation and Development:

- 4. Housing Preservation and Development:** Work with residents, other agencies and organizations to preserve, develop, and/or manage affordable housing and other cooperative and entrepreneurial efforts. Explore strategies to help qualified residents of the PHA's scattered site homes (now 418 public housing single family and duplex homes) purchase their homes. Where appropriate, create partnerships with non-profit organizations that can provide the financing and/or services to facilitate successful homeownership including homebuyer education, pre- and post-purchasing counseling. Use the sale proceeds to maintain and improve the remaining PHA single family/duplex homes. To the greatest extent possible, ensure "no net loss" of affordable housing

opportunities by obtaining replacement Housing Choice Vouchers from HUD for any scattered site home sold, whether to current residents or to the general public.

This concept plan is narrower in scope than discussed in the November 22, 2017 Board Report, when staff suggested a possible “four phase” PHA Homeownership Initiative as follows:

- Phase 1, offering to sell scattered site homes to qualified existing scattered site residents;
- Phase 2, offering to sell scattered site homes to non-profit community homeownership organizations;
- Phase 3, offering scattered site units for sale to the general public; and
- Phase 4, using sale proceeds from Phases 1 – 3 to retain and re-capitalize the remaining scattered site portfolio (most likely those units located in areas of opportunity in the City).

This concept plan recommends taking one step; determining which scattered site residents might be interested in purchasing the home in which they reside, in its current condition (“as is”). As Kim Nguyen, Assistant Resident Services Director describes it, first we should find out who “would” like to purchase their home before we proceed with determining who “could” purchase their home, considering their current and potential financial resources.

As stated in the June 2017 Board Report, PHA Housing Managers estimate that perhaps 10% to 20% of current scattered site residents want to and would be in a financial position to purchase their home. There are 418 scattered site homes:

- 332 units are single family construction;
- 28 units are in scattered attached duplex units (332+28=360 units in AMP 9); and
- Another 58 duplex units clustered are in several small sites in the Summit-University area (for example, at the Marshall-Victoria intersection) and one site on St. Paul’s West Side.

The concept plan proposes offering the 332 detached single family homes and 28 scattered duplex units for sale to current residents, for a total of 360 units. (The 58 congregate duplex units could not easily be purchased by an individual homebuyer for structural-design reasons.) Based on the rough estimate of 10-20% of current residents wanting and being able to purchase their homes, a Section 32 Homeownership Program could include 36-72 units.

If the Board grants concept approval for this plan, then staff would develop resident communication strategies and other program elements and present that information to the Board for review and further direction before proceeding. Recommendations for possible Section 32 Homeownership Program elements would include the following:

- A resident communication plan, including
  - Draft letter to residents,
  - Draft flyers and notices for rent statements,
  - Schedules of resident council meetings,
  - Availability of Resident Services Managers for in-office discussions with interested residents, etc.
- Homeownership and financial counseling;
- Capital Fund and/or other budgeting;
- Section 32 Homeownership Program timing and duration;
- Timeline for HUD approval; and
- Other considerations consistent with Agency Goals and HUD regulations.

The requirements for preparing a Section 32 Homeownership Plan are detailed in the attached documents. Again, if the Board grants concept approval to gauge resident interest in purchasing the home in which they reside, staff would next prepare a more detailed plan as set out in the HUD’s Desk Guide, Inventory Removal Application (HUD 52860), Homeownership Addendum/Term Sheet, etc. Preparing this round of draft documents will allow the Board to make specific decisions on the numerous Homeownership program elements. Additional Board guidance would be sought on the following:

1. Method of Sale by the PHA. We would have to detail the goals and objectives of the program, the number of units to be sold, method of sale (i.e., fee simple, condominium, lease purchase). Staff would make recommendations on these items for Board consideration.
2. Sale via a “Purchase and Resale Entity” (PRE). The Section 32 Homeownership program allows a PHA to sell scattered site units to an entity for the resale to low-income families. Concept approval would allow staff to explore developing a purchase or financing plan in conjunction with Twin Cities Habitat for Humanity and other interested and qualified PRE’s.

3. The PHA would be required to provide an assessment of the physical condition of the properties being proposed for sale, rehabilitation cost estimates, identification of possible code violations, etc. However, the PHA would not be required to rehabilitate the units before sales to residents.
4. The PHA would be required to develop purchaser eligibility and selection criteria. Considerations include requirements for participating in homeownership counseling, minimum down payment (at least 1%), and maximum income levels by household size. The purchaser's annual income must be less than 80% of Area Median Income (AMI). For example, 80% of the Twin Cities AMI for a family of four is \$68,000.
5. We would be required to address sale and financing details. The PHA must demonstrate the practical workability of the plan, discuss anticipated sale price of units, types and amounts of assistance provided (if any), etc.
6. We must develop a plan for resident and purchaser consultation regarding the Section 32 Homeownership program, including with the Resident Advisory Board.
7. Counseling for Purchasers. The PHA must describe its plans and requirements regarding homeownership counseling (including pre-purchase and post-purchase counseling). We would need to estimate the costs of this work and include them in the Homeownership Program budget.
8. We must create a plan for working with non-purchasing residents whose homes might be sold to a PRE. This plan would address the notification/counseling of rights, right of first refusal, and relocation assistance (conforming with 24 CFR Section 906.23). The anticipated relocation costs must be included in the Homeownership Program budget.
9. We must create records, accounts, and reports covering program administration, purchase records, financial records, plan for annual report on sales to HUD/PIC and in the PHA's Annual Plan, etc.
10. We must submit a budget for the proposed Homeownership Program, including itemizing repair or rehabilitation costs, any financing assistance, specific program administrative costs (i.e., management, relocation, counseling, legal, etc.) and sources of funds that will be used to implement the Homeownership program. The Section 32 Homeownership Program would allow the PHA to use its Capital Fund to provide assistance to public housing residents to facilitate the purchase of their scattered site home (e.g., counseling, closing costs, a portion of the down payment, financing and moving assistance).
11. We must address "equity appreciation" restrictions that could help keep the properties affordable for subsequent low-income purchaser if housing prices rise rapidly. Such restrictions discourage speculation by allowing the seller (PHA) to recapture all or part of the increased home value if the property is re-sold within X years.
12. We must provide an estimated timeframe for program performance, progress, and completion. The timetable would begin with resident meetings and other consultations. It would detail the number of units to be sold annually, any marketing and outreach, duration of counseling and training, etc. (Staff's initial concept is creating a Section 32 Homeownership Program of no more than five years in duration. This complies with the minimum recapture and anti-speculation restrictions and other PHA goals regarding asset preservation and recapitalization.)

HUD will use four criteria to evaluate our Section 32 Homeownership plan: feasibility, legality, documentation, and PHA track record in implementing homeownership programs.

The PHA’s track record on homeownership is strong. Our 25-year HOME program (“Home Ownership Made Easy”, not connected to HUD’s HOME program) that ended in 2014 was recognized as one of the most successful home purchase programs for public housing residents and Housing Choice Voucher/Section 8 participants. The program was a collaboration between the PHA, the Family Housing Fund and Thompson Associates that began in 1990. (The City of St. Paul was also an original partner.) Over the life of the program 302 families from public housing (175) and Section 8 (127) became homeowners, with very few mortgages ending in default. Thompson Associates staff provided more than 1,700 counseling and education sessions with PHA residents over this period of time.

If the PHA sells an occupied public housing unit to the resident under an approved Section 32 Homeownership plan, the PHA could either request a Tenant Protection Voucher (TPV) in the form of a “replacement voucher” to assist another family, or retain the right to develop another public housing unit in the future. In PHA jargon, we say the subsidy goes “on the shelf” for future re-use. However, there is no opportunity for “two for one” subsidy replacements; the PHA cannot get both a Tenant Protection Voucher AND retain a shelved subsidy. The Board would make the policy choice of which path to take.

Each replacement voucher received by the PHA would reduce by one the total number of public housing units for which the PHA is authorized to receive operating and capital subsidies (the “Faircloth limit”)<sup>1</sup>. The new units built in the last few years at Roosevelt, Mt. Airy and McDonough Homes utilized 22 of the subsidies that had been “on the shelf” from previous scattered site sales. The new construction units increased the PHA’s total public housing

---

<sup>1</sup> HUD Notice PIH 2017-10; pp. 7, 9

inventory to 4,274 housing units, leaving just ten subsidies “on the shelf” to reach our Faircloth limit of 4,284.

Whether the PHA receives replacement vouchers or retains the public housing subsidies for re-use after selling scattered site homes to residents, we would ensure that there is no net loss in affordable rental housing opportunities the PHA can provide.

JMG/

Attachments: 2013 HUD Regulation Implementing Section 32 and related HUD documents

# PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL

REPORT TO COMMISSIONERS

FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR

**REGARDING** Streamlined Income Redeterminations/  
Reexaminations; Triennial Recertifications;  
Public Housing and Housing Choice  
Voucher/Section 8 Programs;  
Admission and Occupancy Policies;  
Agency Plan Amendment

**DATE** January 24, 2018

Staff recommends approval of Resolution No. 18-01/24-01 to amend the Admission and Occupancy Policies (AOPs) for both Public Housing and Housing Choice Vouchers/Section 8 to conform to a new HUD rule and to clarify the current policies on “streamlined” redeterminations/reexaminations of income and rent recertifications. For families with 90% or more of their income coming from fixed income sources, the rule and the policies allow full income verifications to be conducted at least once every three years (triennial), rather than annually as for all other households. For the years in between the triennial full income verifications, “streamlined redeterminations” are performed by applying published “cost of living adjustment” (COLA) increases to the amounts from fixed sources. The policy changes would be effective April 1, 2018. The recommended policy language is summarized below and shown in full on the attachments, with deleted text ~~interlined~~ and new wording double-underlined.

Congress approved this triennial income redetermination and recertification option as part of the Surface Transportation Act (Fixing America’s Surface Transportation; “FAST”) that passed on December 3, 2015. The following month the Board approved staff’s recommendation to add that provision to the Admission & Occupancy Policies. Staff explained the provision as follows:

Staff believes that such a policy would reduce the inconvenience to elderly and disabled public housing residents and Section 8 participants who have to undergo such



recertifications, and reduce the administrative burden on staff who conduct the recertifications, without significantly reducing the accuracy of income and rent determinations. HUD may issue guidance on this issue later but staff recommends changing the policy now, to begin considering the implementation process.

On December 12, 2017, HUD finally issued an “interim final rule” effective March 12, 2018, that provided more specifics about triennial income redeterminations. (HUD accepted comments on the rule through January 11, 2018, so additional rules or guidance may be issued in the future.) To begin to take full advantage of the efficiencies offered by the rule, staff is recommending amending the AOPs accordingly now. Highlights of the new policy language include the following:

1. As required by the new rule, the proposed policy requires families on fixed incomes to certify annually that at least 90% of their unadjusted income comes from fixed income sources, and that their sources of fixed income have not changed from the previous year. The current policy does not explicitly require those certifications.
2. The rule’s definition of “fixed income” is broader than the current PHA policy, so the proposed revision copies the language from the rule. In addition to Social Security, Supplemental Security Income (SSI), etc., fixed income includes “any other source of income subject to adjustment by a verifiable COLA or current rate of interest”.
3. Since the rule applies to any family with 90% or more of its income coming from fixed income sources, the current policy’s references to “elderly and disabled families” are changed to just “families”. (In practice, almost all fixed income sources are based on the recipients’ age or disability, with some exceptions.)
4. The new rule gives housing agencies discretion to decide whether and how to update or adjust amounts of non-fixed income received by the family in the years between full reexaminations. Staff is recommending that, unless the family reports a change, the PHA will assume there is no change in the family’s non-fixed income (which must be less than 10% of the family’s unadjusted income). The current policy does not address adjustments to non-fixed income.

A substantial number of public housing residents and Housing Choice Voucher (HCV) participants rely primarily on fixed incomes. A report on household income sources as of December 31, 2017 showed the following:

- 31% of 4,700 HCV households (1,461) received at least 90% of their income from Social Security and/or Supplemental Security Income (SSI); and 16% of households received 100% of their income from those sources.
- In public housing hi-rises (2,532 units), 62% of residents (1,558) received at least 90% of their income from Social Security and/or SSI; and 36% received 100% of their income from those sources.
- The numbers are much smaller in family public housing (1,720 units), where only 14% of households (235) received at least 90% of their income from Social Security and/or SSI; and only 7% received 100% of their income from those sources.
- Overall, more than one-third (3,254) of about 9,000 assisted households received at least 90% of their income from fixed income sources, and are therefore potentially eligible for streamlined and triennial recertifications.

Staff believes that implementing the policy revisions will be a significant “process improvement” in administering the public housing and Housing Choice Voucher programs. It will save time for the PHA and clients in obtaining documentation, and will help us to redirect limited resources to the families with more complicated income situations that need our attention.

If the Board approves the recommended policy changes staff will send a notice about the streamlined redetermination/recertification policies to all households with their rent statements at the end of January, asking for comments to be submitted by the end of February. Like other policy revisions, this would be an amendment noted in the next Agency Plan.

FAH/MW/DJM

Attachments: Resolution No. 18-01/24-01;  
Admissions and Occupancy Policies (AOP) Excerpts with Revisions  
Public Housing AOP Parts 1 and 6  
Housing Choice Voucher/Section 8 AOP Parts 1 and 6

**PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL  
RESOLUTION NO. 18-01/24-01**

**ADMISSIONS & OCCUPANCY POLICIES FOR PUBLIC HOUSING AND  
HOUSING CHOICE VOUCHER/SECTION 8 PROGRAMS;  
STREAMLINED INCOME REDETERMINATION/REEXAMINATION AND  
TRIENNIAL RECERTIFICATIONS;  
AMENDMENTS TO AGENCY PLAN**

WHEREAS, the Public Housing Agency of the City of Saint Paul (PHA) has in effect Admission and Occupancy Policies for the Public Housing Program and Admission and Occupancy Policies for the Housing Choice Voucher/Section 8 Programs, both dated February 23, 2000 as amended; and

WHEREAS, as required by federal statute and regulations of the U.S. Department of Housing & Urban Development (HUD), the policies include provisions on initial and ongoing eligibility, including required annual recertifications of eligibility and income; and

WHEREAS, as the part of the Transportation Act (“Fixing America’s Surface Transportation”/ “FAST”; P.L. 114-87) that passed on December 3, 2015 Congress granted housing agencies the option to conduct streamlined income redeterminations and rent recertifications, with full verification at least once every three years instead of annually, for families with at least 90% of their income coming from fixed sources, and to use published cost of living increases to annually adjust amounts of income received from fixed incomes sources; and

WHEREAS, on January 27, 2016 the Board approved policy amendments authorizing triennial recertifications, to reduce the inconvenience to elderly and disabled public housing residents and Section 8 participants who have to undergo such recertifications, and reduce administrative burden on staff who must conduct the recertifications, without significantly reducing the accuracy of income and rent determinations; and

WHEREAS, on December 12, 2017 HUD published an interim final rule providing additional instructions on streamlined and triennial redeterminations and recertifications, and staff has proposed policy revisions to conform to the new rule; and

WHEREAS, the Board of Commissioners finds that the proposed revisions are necessary and appropriate to the administration of the Public Housing and Section 8 programs;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioner of the PHA that the Admission and Occupancy Policies for the Public Housing Program and the Admission and Occupancy Policies for the Housing Choice Voucher/Section 8 Programs, both dated February 23, 2000 as amended, be further amended as follows:

1. The attached revisions to the policies on continued eligibility and recertifications are hereby approved, effective April 1, 2018; and
2. The PHA Agency Plan is hereby amended accordingly.

# **PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL**

**REPORT TO COMMISSIONERS**

**FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR**

**REGARDING** Annual Executive Director Salary Increase  
January 1, 2018

**DATE** January 24, 2018

Staff recommends Board approval to increase the Executive Director's salary by 1.8% effective retroactively to January 1, 2018 (from \$167,978 to \$171,002 per year). This increase complies with the Minnesota Local Government Salary Cap of \$171,338, and it is less than what the Board has approved for the three Agency employee groups, as explained below.

The Board approved a 3.0% increase for the AFSCME represented employees effective June 1, 2017 and a 3.0% increase for the Supervisory and Confidential employee group effective December 1, 2017. The Board also approved a 3.0% increase effective January 1, 2018 for the City Employees' Local 363 (formerly Local 132 Construction and General Laborers), consisting of cash plus a contribution to the Laborers' International Union of North America pension plan.

The Board last approved an increase to the salary of the Executive Director in the amount of 1.8% (\$2,975 annually) last year, on January 25, 2017 retroactive to January 1, 2017. The Executive Director declined the opportunity to have his salary adjusted in 2016.

Since Federal Fiscal Year 2012, Congress has inserted provisions in HUD Appropriations Acts that limit the amount of federal funding for Public Housing and Housing Choice Vouchers that can be used for PHA salaries. The limit is the annual pay rate for a position at Level IV of the Federal Executive Schedule, which is \$164,200 for calendar year 2018 (see attachment). The recommended Executive Director salary of \$171,002 (effective January 1, 2018) would be

**INFORMATIONAL REPORT TO COMMISSIONERS –JANUARY 24, 2018**  
**EXECUTIVE DIRECTOR SALARY INCREASE**  
**PAGE 2 of 2**

\$6,802 over this maximum. Any salary paid over this federally allowed maximum must be paid with non-federal funds (the Building Fund).

Under the FY 2018 Operating Budget approved by the Board, the Executive Director’s salary is paid from the Building Fund and the Central Operating Cost Center. There are sufficient funds in the Building Fund and Central Operating Cost Center to pay the Executive Director’s salary.

Salary Comparability Study. As required by HUD, staff conducted a salary survey of local Minnesota agencies, with the following results:

<b>Agency</b>	<b>Position</b>	<b>Annual Salary</b>	<b>Effective Date</b>
Minneapolis Public Housing Agency	Executive Director	\$171,338	2/13/2018
Dakota County Community Development Agency	Executive Director	\$156,000	1/1/2018
Washington County Housing and Redevelopment Authority	Executive Director	\$145,423	1/1/2018

In previous years Human Resources has reviewed salaries paid to other housing authority Executive Directors and has verified that the salary paid by this Agency is competitive with the salary paid by other similarly sized housing authorities.

Human Resources believes the recommended salary increase is in line with these salaries, considering this agency’s size, the scope and complexity of its programs, its record of high performance, and the Executive Director’s experience, expertise, and tenure at the PHA.

ANH/ RPM

Attachment: History of the Minnesota Local Government Salary Cap Amounts  
2018 Federal Executive Schedule

# **PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL**

**REPORT TO COMMISSIONERS**

**FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR**

**REGARDING** Rezoning Petition; St. Paul Public Schools;  
W. 7<sup>th</sup> & Albion Streets, near Montreal Hi-Rise

**DATE** January 24, 2018

Staff requests Board approval for the Executive Director to sign a petition related to a rezoning request from the St. Paul Public Schools (SPPS) for property on Albion Street adjacent to West Seventh Street (the site of the former Riverside School), near the PHA hi-rise at 1085 Montreal Avenue. Copies of the petition, map and related documents are attached. As in similar past cases the Board has approved, the PHA's signature would be qualified with the statement, "The PHA neither supports nor opposes this request to rezone the property."

The property is a triangular parcel bounded by West Seventh on the south, Lexington Parkway on the north and Albion on the east. The SPPS intends to sell the property to a developer that will build, own and operate a "senior living community". As explained in the attached letter, that requires changing the zoning of the property from "R4" (one-family residential) to "T3" (Traditional Neighborhood"). The various zoning categories are explained in an attachment. For the rezoning petition to be considered, the City requires the property owner to get signatures of owners of two-thirds of the properties within a 100 foot radius.

The Agency's practice has been to authorize execution of all petitions like this so the request can be presented to the Planning Commission, Zoning Board and City Council for their consideration of the merits of the proposal.

FAH

Attachments: Letter, Petition, Map, Site Plan, Zoning Categories

# **PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL**

**REPORT TO COMMISSIONERS**

**FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR**

**REGARDING** Comparable Worth: 2017 Pay Equity  
Implementation Report

**DATE** January 24, 2018

Staff requests Board approval of the PHA's most recent Pay Equity Implementation Report, which must be submitted to the Minnesota Management & Budget Department (MMB) by January 31, 2018.

In accordance with the Local Government Pay Equity Act, the PHA is required to submit a report every three years that gives statistics on each job classification including gender mix of employees, number of years to reach the top of the pay grade, and pay grade salary maximums. This report is a "snapshot" of all job classifications on December 31, 2017. The PHA has been in compliance with the Act since the first reporting period that ended December 31, 1991.

Although the "test run" of the MMB's Compliance Report shows the PHA as receiving passing scores for comparable worth, official confirmation of the scores won't come from the MMB until later this year. The next Pay Equity Implementation Report will be submitted to the MMB in January 2021, showing information on all job classifications as of December 31, 2020.

ANH/AAG/MGB

Attachments: "Test Run" Compliance Report  
Pay Equity Implementation Form

# PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL

REPORT TO COMMISSIONERS

FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR

REGARDING 2018 Allina Neighborhood Health  
Connection Grant Application by the  
Presidents Council, City Wide Residents  
Council and PHA

DATE January 24, 2018

Staff requests Board approval to apply for a grant of \$10,000 through the 2018 Allina Neighborhood Health Connection Grant program, in partnership with the Presidents Council of PHA Hi-Rises and the City Wide Residents Council. The Resident Councils will use these funds to work with staff to develop the following partnership activities:

1. In partnership with Allina Health, continued participation in, and expansion of the national “Walk with a Doc” program throughout the PHA. “Walk with a Doc” encourages the establishment and support of community walking groups with the inclusion of a health-focused presentation by a health care practitioner. This would include purchasing necessary supplies to support these events (**\$2,000 request**); and
2. Implementation of the 1593 Jackson Street Community Garden Organic Soil Remediation Project in partnership with St. Thomas University and the McDonough resident gardeners to create more space for community gardens, increase access to healthy foods, and build social connection among residents living at McDonough Homes. This would include purchasing necessary supplies to support these events (**\$7,000 request**); and
3. The implementation of Gray Ducks Family Yoga initiative to encourage increased physical activity and social connection among residents and families. This would include covering the cost of classes and any necessary supplies to support these events (**\$1,000 request**).

Staff received the attached notice about this opportunity in November 2017, with applications accepted from November 1, 2017 – February 21, 2018. Staff presented the proposed list of activities to the Resident Council leadership groups to seek their official support to apply for funding.



Last year, on behalf of the City Wide Residents Council and the Presidents Council, the PHA applied for and received a \$4,970 Neighborhood Health Connection grant from Allina for activities that support health, wellness and social connection.

Allina Health has assured PHA staff that the activities for which we are seeking funding will not be a conflict of interest for Allina Health. If awarded, the 2018 Allina grant would also supplement the current \$70,000 grant from the Minnesota Health Department to the PHA and St. Paul-Ramsey County Public Health under the Statewide Health Improvement Program (SHIP 4, Year 3) to continue implementing health-related activities.

Staff anticipates that grant awards will be announced sometime in February 2018.

ANH/BAC

Attachments: 2018 Allina Neighborhood Health Connection Funding Notification