



## ARE YOU USING THE “PARTNER PORTAL” AND “DIRECT DEPOSIT”?

### New PHA Services for Property Owners Participating in the Housing Choice Voucher Program (Section 8) – NOW AT NO COST TO OWNERS!

The St. Paul Public Housing Agency (PHA) has two new tools for property owners who participate in the Housing Choice Voucher Program (Section 8), that provide better communications and easier financial transactions. After an initial test period, the PHA is now making both the Partner Portal and Direct Deposit available to property owners at no charge. To encourage as many owners and managers as possible to utilize these time-saving tools, the PHA is waiving the enrollment fee stated in the original announcements.

(Owners who already agreed to pay the enrollment fee will not be assessed.)

#### WHAT?

- The online **Partner Portal** gives participating owners 24/7 access to information about their payments from the PHA (past and upcoming), inspections, program news, etc.
- **Direct Deposit** of PHA payments is available to all owners who enroll in the Partner Portal.
- You can access the **Partner Portal** at [www.stpha.org/partnerportal.html](http://www.stpha.org/partnerportal.html) to read the User Agreement and enroll. Property owners/landlords and management companies that are now registered with the PHA can then access the pages of the website with their data (owner and tenant information, unit addresses, etc.).
- When enrolling in the **Partner Portal**, users accept the User Agreement that appears during the log-in process. **Direct Deposit** may begin after the owner/manager enrolls online to use the Partner Portal, executes the direct deposit user agreement, submits the necessary information to the PHA (by fax, email or U.S. Mail) and is approved.

#### WHAT DOES IT COST?

- There is no fee for using the **Partner Portal** or **Direct Deposit**.

#### WHAT CHOICES DO I HAVE?

- Enroll in the Partner Portal online and sign up for Direct Deposit; *OR*
- Enroll in the Partner Portal online, but keep getting paper checks instead of using Direct Deposit; *OR*
- Do nothing - Continue to rely on paper checks and communications. (But why would you want to do that?)

For more information, please go to [www.stpha.org/partnerportal.html](http://www.stpha.org/partnerportal.html) or call or Ying Moua at 651-298-5105 or email her at [ying.moua@stpha.org](mailto:ying.moua@stpha.org). Ying's fax is 651-292-6649.